

# Community Development and Infrastructure– Unified Permit Center

## Q1 2026 Building Permit History Metrics

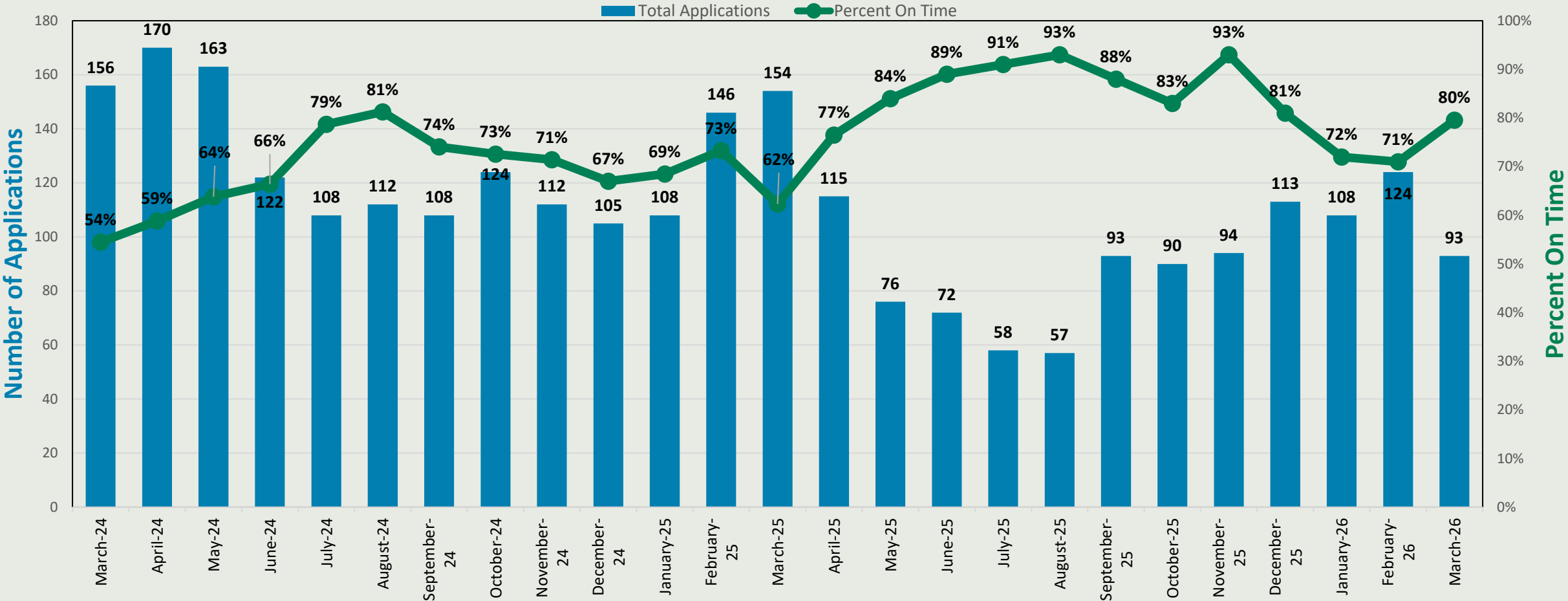
- Building Permit Plan Check: Percent reviewed on time
- Permit Center Dashboard: Snapshots of the 2-year trend and In Process Applications
- Permit Center Dashboard: Snapshots of the Issued Building Permit History
- Agency Review Summaries: Routing information (Building, Environmental Health, Environmental Planning, Public Works & Zoning)
- Building Application Status Distribution: Percent issued & withdrawn

**Building Permit Plan Check**  
 Percent Reviewed On Time

**80%**!

Goal: 85% (-6.39%)  
 March 2026

# Building Permit Plancheck - Percent Reviewed On Time - 2 yr history



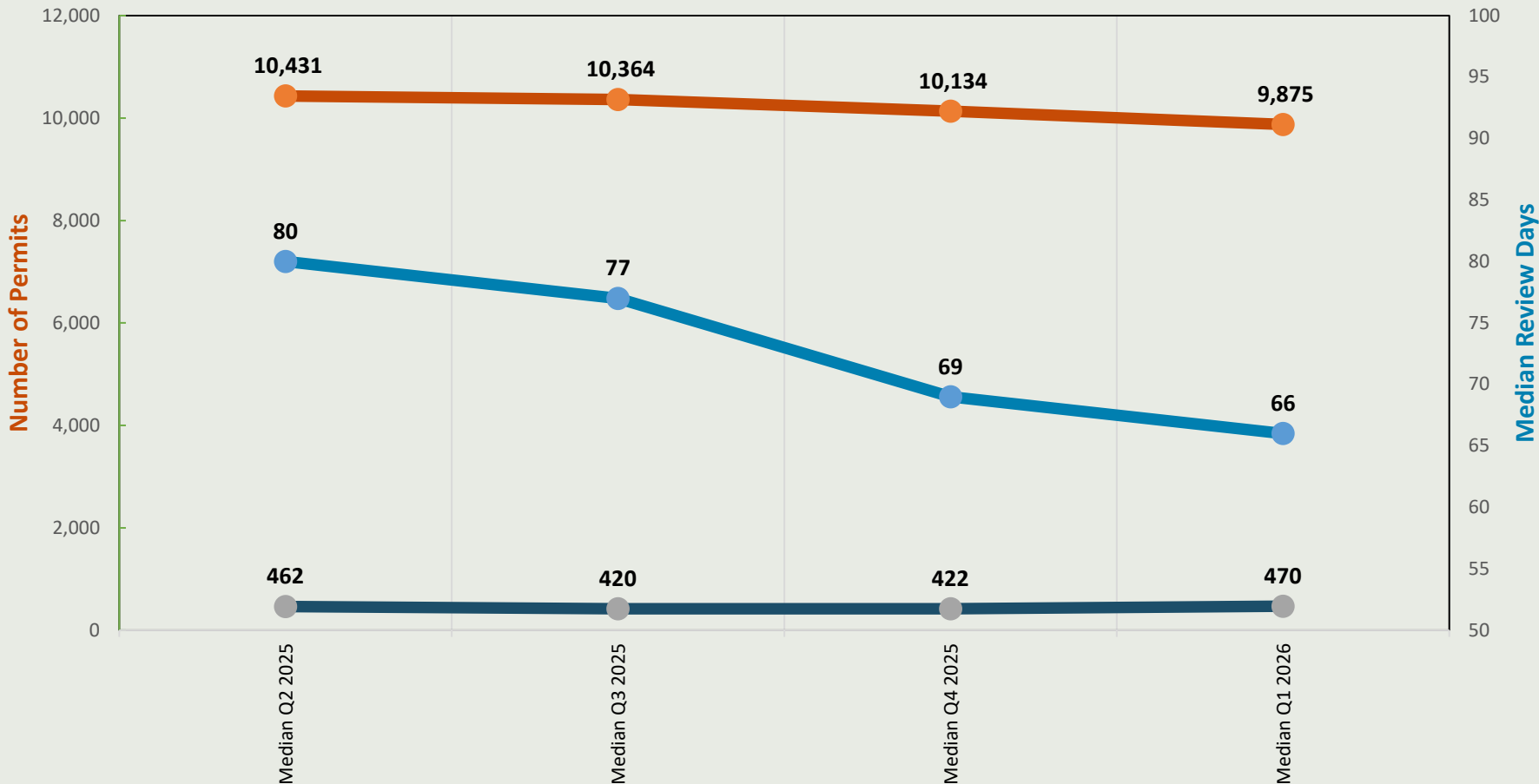
# Permit Center Dashboard – Trends (June 2025–March 2026)

- Total Permits Issued (Includes Over The Counter Permits): Fluctuating 10,484–9,673.
- Median Review Days: Improved from 80 → 66 days.
- Applications In Process (requiring Plan Check): Median 470 applications in Process.

## Quarterly Snapshots of the Permit Center Dashboard:

BLD Permit 2-Year History and In Process Applications

● Total Permits Issued ● BLD Applications In Process ● Median Review Days

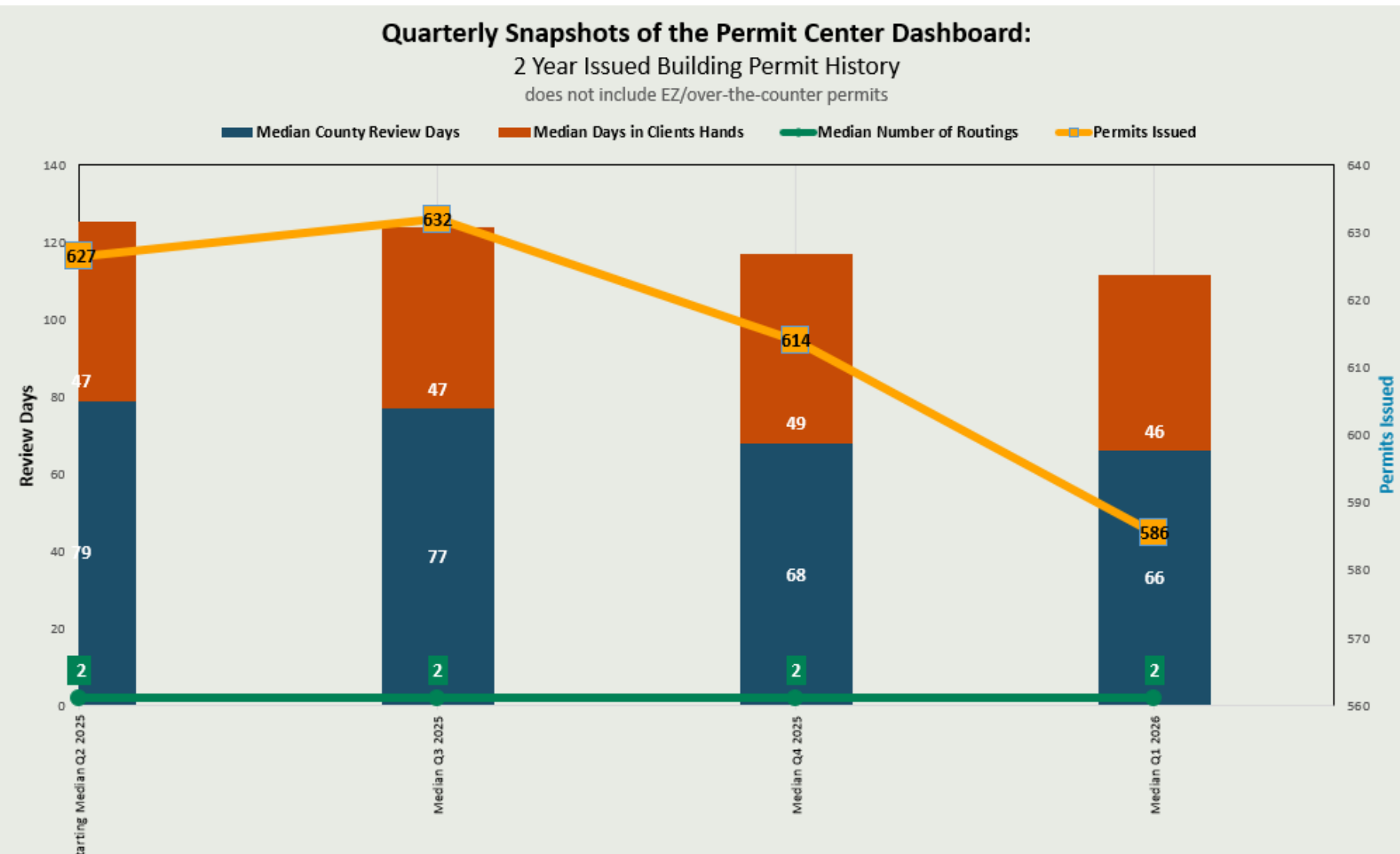


\*Launched in June 2025, the dashboard report has transitioned from weekly to quarterly snapshots as more data accumulates, providing a clearer view of long-term performance trends.

[Link to Unified Permit Center Dashboard](#)

# Permit Center Dashboard, 2 Year Issued BLD Permit History Trends (June 2025–March 2026)

- Permits Issued (does not include Over The Counter): Median 586.
- County Review Time: Decreased from 79 to 66 days → indicates efficiency gains.
- Client Hold Time: Slightly decreased → from 49 days in Q4 2025 to 46 days in Q1 2026.
- Routing: Stable at 2 reviews.



\*Launched in June 2025, the dashboard report has transitioned from weekly to quarterly snapshots as more data accumulates, providing a clearer view of long-term performance trends.

[Link to Unified Permit Center Dashboard](#)

# All Agencies - Summary of Building Application Reviews:

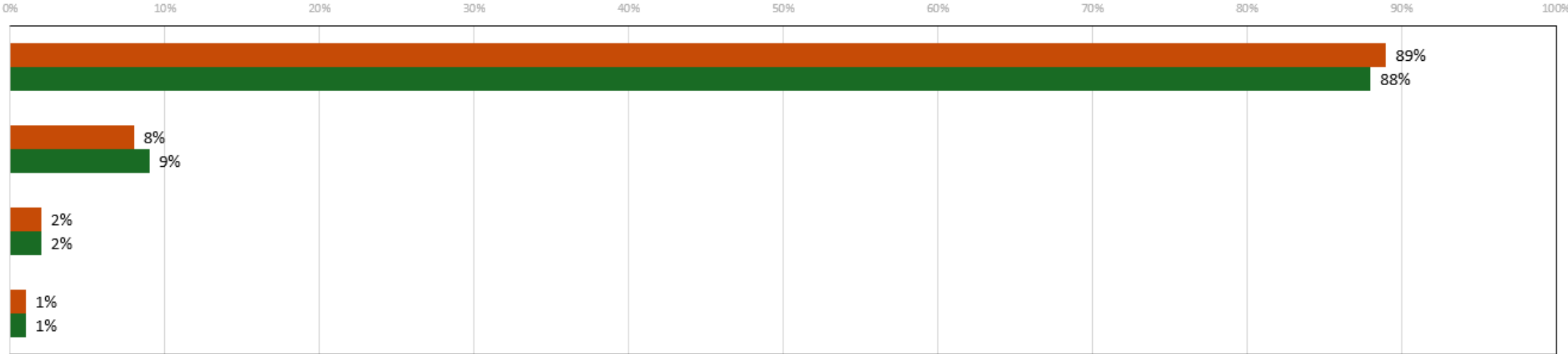
- Volume Variability: Reviews completed ranged from 599 average in 2025 to 576 in Q1 2026.
- Dominant Category: 2 or fewer reviews 89% (2025), 88% (Q1 2026).
- Complexity: 3+ reviews ranged from 11% (2025) to 12% (Q1 2026).

*\*Addressing, Housing, Fire, and Surveyor agencies are not included.*

## 2026 Quarterly Review Totals - All Agencies

Average number of reviews completed = **576**

■ 2025 Summary Average # Reviews Completed: 599  
3+ Reviews Required: 11%      ■ Q1 2026 Summary Average # Reviews Completed: 576  
3+ Reviews Required: 12%



# Building Section - Summary of Building Application Reviews:

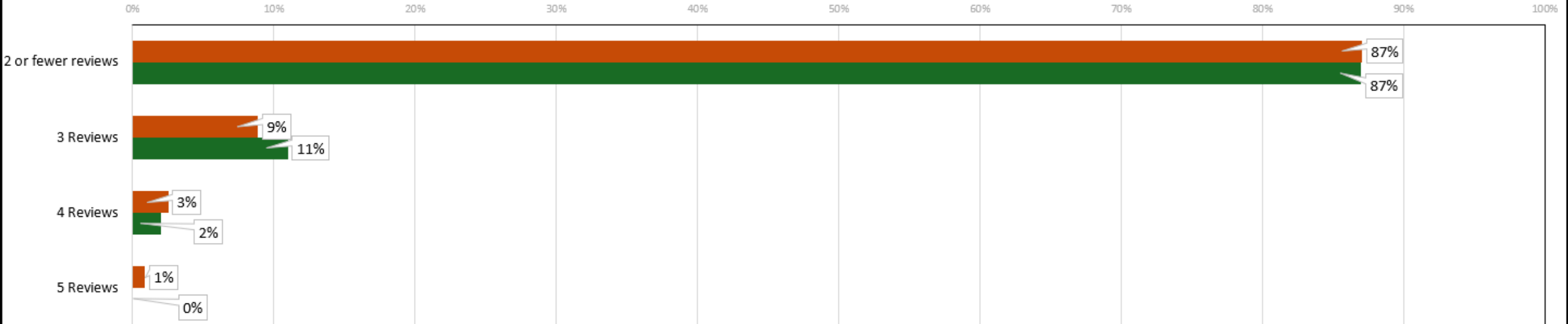
- Volume Variability: Reviews completed ranged from 240 (2025) to 211 (Q1 2026).
- Dominant Category: 2 or fewer reviews stable at 87% (2025 and Q1 2026).
- Complexity: 3+ stable at 13% (2025 and Q1 2026).

## 2026 Quarterly Review Totals - Building Section

Average number of reviews completed = **211**

■ 2025 Summary Average # Reviews Completed: 240  
3+ Reviews Required: 13%

■ Q1 2026 Summary Average # Reviews Completed: 211  
3+ Reviews Required: 13%

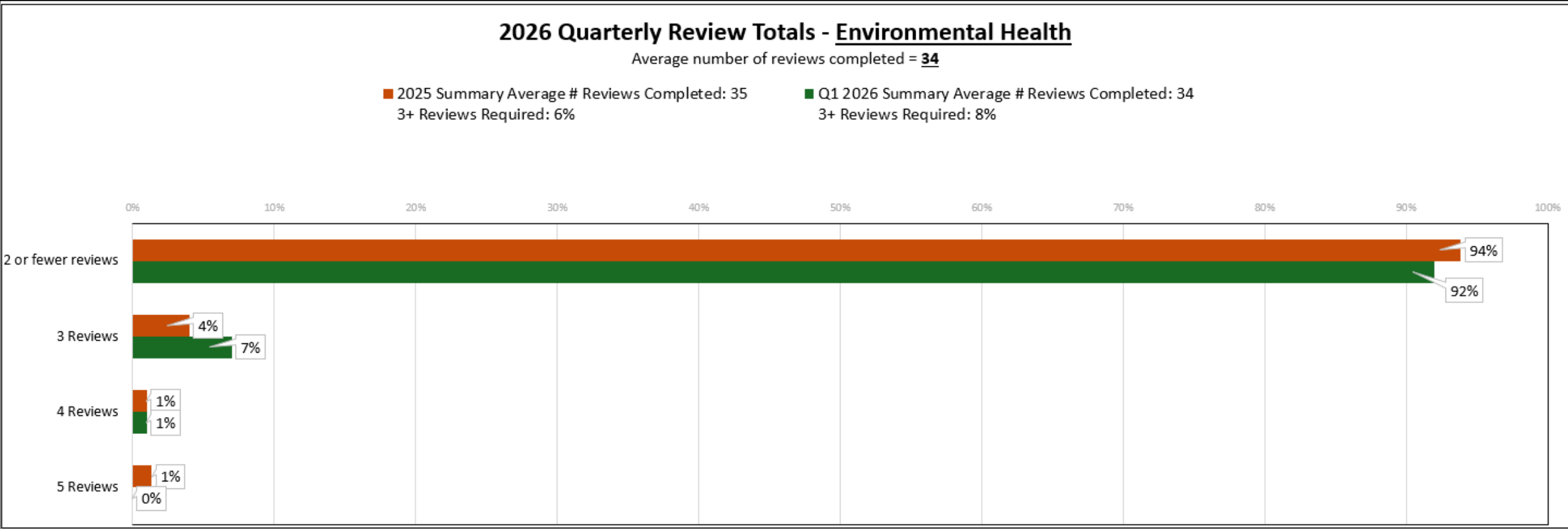


# Environmental Health - Summary of Building Application Reviews:

- Volume Variability: Reviews completed averaged 35 (2025) and 34 (Q1 2026).
- Dominant Category: 2 or fewer reviews averaged 94% (2025) and 92% (Q1 2026).
- Complexity: 3+ reviews ranged from 6% (2025) to 8% (Q1 2026).

*Environmental Health reviews include:*

- Consumer Protection
- Environmental Health
- Hazmat Review
- Land Use Review



# Environmental Planning Section - Summary of Building Application Reviews:

- Volume Variability: Reviews completed ranged from 100 (2025) to 88 (Q1 2026)
- Dominant Category: 2 or fewer reviews averaged 88% (2025) and 82% (Q1 2026).
- Complexity: 3+ reviews ranged from 12% (2025) to 18% (Q1 2026).

*Environmental Planning reviews include:*

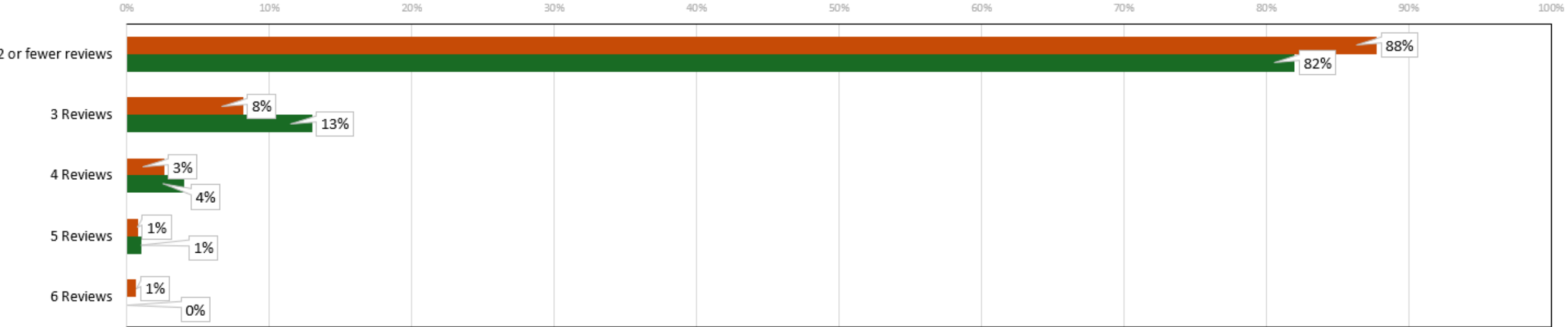
- Biotic Review
- Environmental Planning
- Grading
- Soils Reports

## 2026 Quarterly Review Totals - Environmental Planning

Average number of reviews completed = **88**

■ 2025 Summary Average # Reviews Completed: 100  
3+ Reviews Required: 12%

■ Q1 2026 Summary Average # Reviews Completed: 88  
3+ Reviews Required: 18%



# Public Works Section - Summary of Building Application Reviews:

- Volume Variability: Reviews completed ranged from 127 (2025) to 148(Q1 2026).
- Dominant Category: 2 or fewer reviews 92% in 2025 and Q1 2026.
- Complexity: 3+ reviews consistent at 8%.

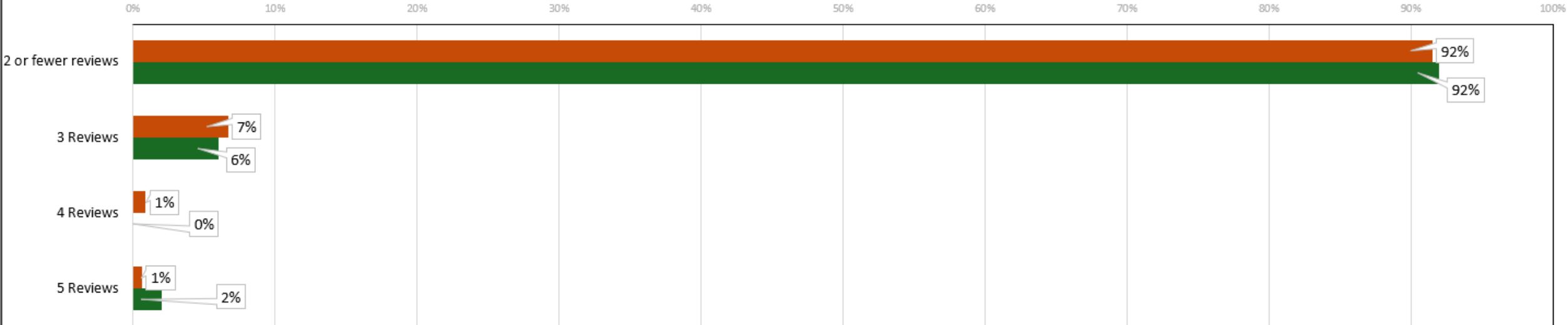
- Public Works reviews include:
- Encroachments/ Driveway Review
  - Sanitation Engineering
  - Sanitation Environmental Compliance
  - Storm Water
  - Transportation

## 2026 Quarterly Review Totals - Public Works

Average number of reviews completed = **148**

■ 2025 Summary Average # Reviews Completed: 127  
3+ Reviews Required: 8 %

■ Q1 2026 Summary Average # Reviews Completed: 148  
3+ Reviews Required: 8%



## Zoning Section - Summary of Building Application Reviews:

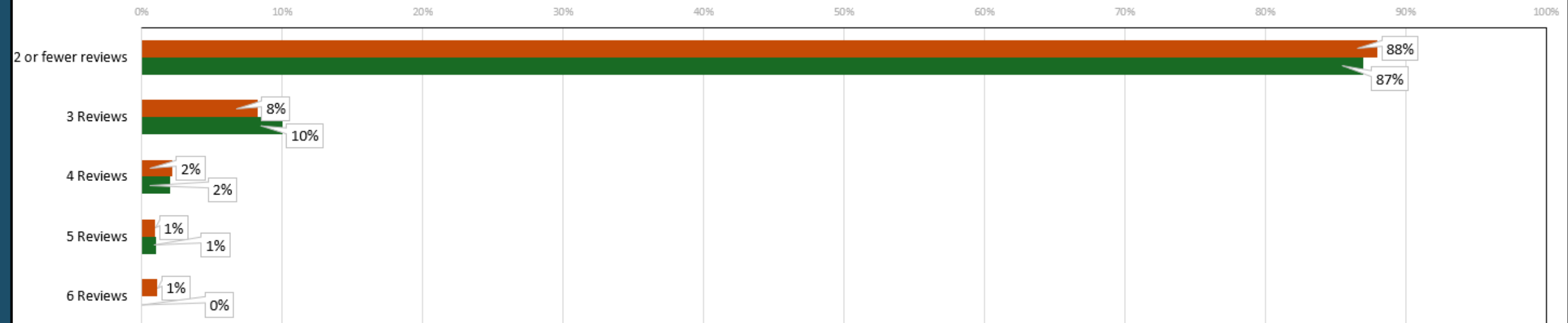
- Volume Variability: Reviews completed ranged from 97 (2025) to 93 (Q1 2026).
- Dominant Category: 2 or fewer reviews average 88% (2025) and 87% (Q1 2026).
- Complexity: 3+ reviews ranged from 12% (2025) to 13% (Q1 2026).

### 2026 Quarterly Review Totals - Zoning

Average number of reviews completed = **93**

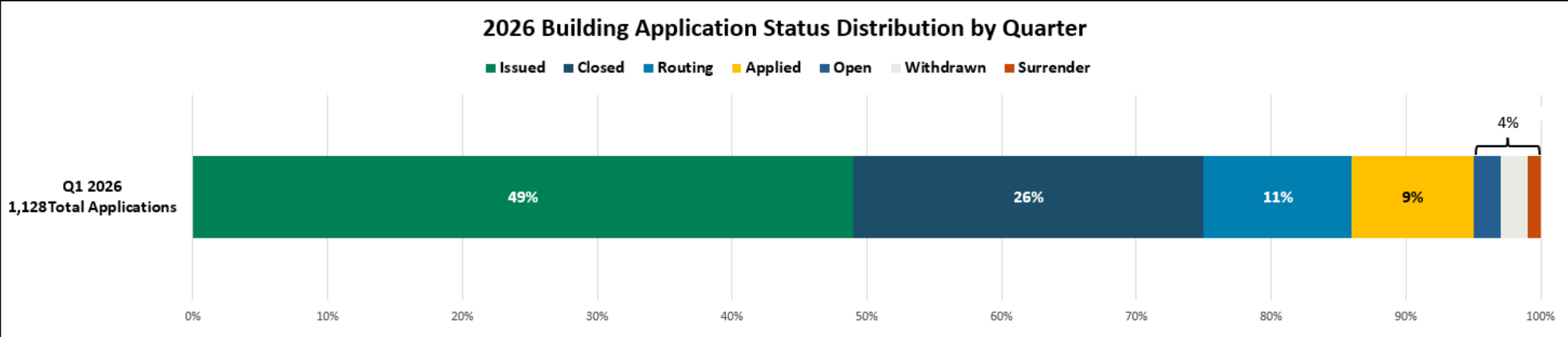
2025 Summary Average # Reviews Completed: 97  
3+ Reviews Required: 12%

Q1 2026 Summary Average # Reviews Completed: 93  
3+ Reviews Required: 13%



# Building Application Status Distribution Summary:

- Completed or In-Process (Issued, Closed, Routing) 1,091 average per quarter in 2025, 978 in Q1 2026.
- Applicant did not move forward (Withdrawn, Surrender, Open) remained low at 4%.
- Trend indicates stronger project progression with minimal attrition.
- Consistent results for Q1 2026 as 2025 Building Application Status Summary: very few applications dropping out (about 4%).



### Status Definitions

- **Issued** – The permit is issued & construction has begun
- **Closed** – Construction completed & the building is ready for occupancy
- **Routing** – The application is under review & routing
- **Withdrawn** – The applicant canceled their application while it was still being reviewed
- **Surrender** – The applicant gave back their permit and isn't doing the work anymore
- **Open** – Fees are unpaid. If open for a long time, it may mean the applicant decided not to do the job

# Methods, Limitations, and References

## Unified Permit Center Metrics

### Methods

#### **Data Sources:**

- Data is generated from the Planning Department permit tracking system.
- Survey responses from applicants who completed appointments or building applications.

#### **Total, Median, and Average Review Time:**

- Approval times represent cumulative permit time from initial application to building permit issuance, including periods when the application is not actively reviewed while the applicant responds to County comments.
- Median and average review times indicate central tendencies for each permit type.
- Individual review times may vary based on plan clarity, completeness, associated discretionary permits, and environmental considerations.

#### **Timeline and Updates:**

- Dashboards cover a 24-month period and refresh weekly. Reported permit approval times are based on permits issued within the 24-month timeframe.
- Scorecards are published quarterly, with timelines provided for each metric.

### Limitations

- Low application volumes for certain permit types may influence results.
- Data comes from the permit tracking system, which relies on some manual data entry. This may result in errors that impact the accuracy of the data.